

GOVERNMENT OF ANDHRA PRADESH  
A B S T R A C T

Greater Hyderabad Municipal Corporation – Health and Sanitation Department – improvement of sanitation by entrusting to the women groups – Constitution of groups/work units for a period of (6) months w.e.f. 01.09.2008 – Orders - Issued.

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MUNICIPAL ADMINISTRATION & URBAN DEVELOPMENT (F2) DEPARTMENT

G.O. Ms No. 604

Dated:30-08-2008

Read:

From the Commissioner and Special Officer, Greater Hyderabad Municipal Corporation, Hyderabad Letter No.1311/AC(H&S)/GHMC/2008, dated:27.08.2008

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**ORDER:**

The Commissioner and Special Officer, Greater Hyderabad Municipal Corporation, Hyderabad vide reference read above has stated that the GHMC is maintaining sanitation work with 17,000 work force. But out of 17,000 workers, nearly 14,000 workers are outsourced. These workers have been engaged by the sanitary contractors. Once in a year the tenders are invited and by lottery system the works are entrusted to various contractors.

2. Over a period of time, lot of complaints are receiving against that the contractors stating that they are not paying the regular minimum wages to the workers and not crediting the EPF and ESI amounts to the concerned authorities resulting not availing the medical facilities under ESI. Several trade unions are agitating for remittance of statutory deductions and for full wages which are decided by the Government.

3. The following are the problems of the existing contract system:-

1. Frequent change of contractors.
2. Non remittance of ESI amounts by the Contractors.
3. Non remittance of EPF amount by the Contractors.
4. No ESI CARD to the workers.
5. No Social security.
6. Contractor dependent system.
7. Less payment to the worker by contractor, contractor deducting certain amounts.
8. Not self-sufficiency.
9. No transparency.
10. Susceptible for corruption and criticism.
11. High turn out of workers.
12. Agitation of Trade Unions

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13. Working hours
14. Politicization
15. Disturbance leading to law and order

4. In view of the above, a decision has been taken to overcome all the above issues, it is decided to constitute women groups/work units working in the sanitation department and entrust the same to the groups/work units on nomination basis dispensing tenders so that the difficulties in the contract system will be eliminated.

5. The following are the objectives and strategies of the project:

Objectives:

1. To avoid middlemen.
2. ESI timely remittance by the GHMC itself.
3. EPF timely remittance by the GHMC itself.
4. Social Security.
5. Self-sufficiency.
6. Transparency.
7. Corruption free.
8. Responsive
9. Owning / Belongingness.
10. Reducing absenteeism

Strategy:

- i) 15 women plus 3 men and a supervisor will constitute as group/unit
- ii) Liaison with Bank officials by GHMC for opening of accounts
- iii) Assistance by GHMC to the workers / bank / other authorities.
- iv) No frills Account will opened to the workers
- v) Opening of Group Accounts
- vi) Corruption free and more transparency.
- vii) Timely remittance of ESI / EPF by the GHMC
- viii) Savings optional

Payment procedure:

- i) Cheques will be credited in the banks on the Group name accounts.
- ii) Banker will remit respective cheques on individual Accounts.

Savings:

- i) Contractors profit of 8.5% to the GHMC.
- ii) Workers will get full payment in time

6. The Commissioner and Special Officer, Greater Hyderabad Municipal Corporation, Hyderabad has requested the Zonal Commissioners and Deputy Commissioners to constitute the groups/work units from within the existing workers and submit the proposals for entrustment of the sanitation work to the groups/work units on nomination basis dispensing tender.

7. Accordingly, the Zonal Commissioners have submitted the following proposals. Basing on the proposals submitted by Zonal Commissioners and Deputy Commissioners, the sanitation work may be entrusted to the woman groups on nomination basis dispensing the tender system with the approval of the Government.

New Circle Numbers	No of groups proposed	No of applications received	No of accounts opened & proposals received
IV	73	61	61
V	41	27	27
VII	54	42	--
VIII	27	27	27
IX	69	30	30
X	96	56	56
XVIII	52	52	-
Total	412	293	217

8. Out of the 412 groups proposed in the 7 circles so far 293 groups/units have been constituted and bank accounts have been opened for 217 groups/units. The opening of accounts for the balance groups is under progress and will be completed by end of this month.

9. The Commissioner and Special Officer, Greater Hyderabad Municipal Corporation, Hyderabad further stated that the following guidelines may be followed while awarding the works.

- i) This is a work contract not a service contract
- ii) The work unit consists of 8 Kms of road, 4.00 kms in case of double road, which require 16 workers @ 0.50 kms per worker including 3 male workers and one supervisor to supervise the total work including sweeping, collection of waste and transporting to the nearest dumper bin and loading in to the bin.
- iii) In each unit 18 workers are taken as unit instead of 16 required, so that every day 2 workers will be given weekly off and sanitation work can continue 7 days a week without a break. All workers will also enjoy one day weekly off on rotation.
- iv) The work will be entrusted for an initial period of 6 months and after completion of 5 months, the performance will be reviewed at circle level. The Zonal Commissioner will constitute a committee to review the performance of each group/work unit and they will review the performance. If the performance is good, they will be given extension for another six months.

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- v) The women group/work group who are getting the work may be instructed to obtain the satisfactory performance certificates from the Resident Welfare Association/Merchants Association wherever they are working.
- vi) At every six months the group/work unit may be shifted to another unit within the same circle depending upon necessity.
- vii) Wages will be paid directly to the account of the group/unit by issuing cheque either in the name of the women group or work unit. No individual cheques will be issued by GHMC. In turn the Banker will credit to the individual accounts basing on the statement submitted by the group leaders. Till individual accounts are opened, the total amount may be drawn by the group leaders and distribute among themselves.
- viii) In the next two months the groups/work units are requested to open individual bank accounts in the respective banks to get direct credit in to their accounts.
- ix) Wages will be paid basing on the Minimum Wages Act. Wages will be paid after deducting the statutory deductions like ESI and EPF including the employer and employees share
- x) GHMC will facilitate the opening of accounts in the EPF and ESI. The work may be entrusted to one organization having experience in maintaining individual and groups accounts, balances on outsourcing basis. The expenditure shall be met from the savings of the contractor's profit.
- xi) GHMC will procure and provide all required material like brooms, wheelbarrows and other equipment required.
- xii) The tenders for procurement of conservancy materials will be finalized at Head Office level of GHMC and the Zonal Commissioners will place the orders and supply to the groups. This is to avoid differential rates in various zones.

10. Since the current tenders period is completing by 31.08.08, The Commissioner & Special Officer, Greater Hyderabad Municipal Corporation, Hyderabad has requested the Government to accord permission to entrust the sanitation work to the women groups/work units constituted dispensing tender system. The Commissioner and Special Officer, GHMC has also stated that, the GHMC can save 7.50% of the existing expenditure which is being paid in the form of contractor's profit.

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11. Government after careful examination of the matter, hereby accord permission to the Commissioner and Special Officer, Greater Hyderabad Municipal Corporation, Hyderabad to entrust the sanitation work to the women groups/work units on nomination basis dispensing tender system. The expenditure shall be met from the General funds of the Greater Hyderabad Municipal Corporation.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

DR. C.V.S.K. SARMA  
EX-OFFICIO PRINCIPAL SECRETARY TO GOVERNMENT

To  
The Commissioner & Special Officer, GHMC, Hyderabad.  
Copy to: PS to Minister, (MA & UD)

// FORWARDED : : BY ORDER //

SECTION OFFICER